

CAREER READY COLORADO CERTIFICATE

The State of Colorado certifies that

Met or exceeded

GOLD

Certification Standards:

WorkKeys Skills Assessment – Level 5



Bill Ritter, Jr., Governor, State of Colorado

CAREERREADY COLORADO CERTIFICATE

The **CareerReady Colorado GOLD Certificate** is based on **WorkKeys®**, a national workforce development system that provides a direct comparison of the skills an individual possesses with the skills needed to perform a job. The holder of the certificate has obtained at least a **Level 5** on the three **WorkKeys®** assessments shown below. The **GOLD Certificate** indicates achievement of career readiness skills at a level required by approximately **90%** of all jobs profiled nationally through the **WorkKeys®** system. The certificate holder has mastered skills leading up to and including the following:

Applied Mathematics

Skills for Level 5

- Decide what information, calculations, or unit conversions to use to solve the problem
- Look up a formula and perform single-step conversions within or between systems of measurement
- Calculate using mixed units (e.g., 3.5 hours and 4 hours 30 minutes)
- Divide negative numbers
- Find the best deal using one and two-step calculations and then comparing results
- Calculate perimeters and areas of basic shapes (rectangles and circles)
- Calculate percentage discounts or markups

Reading for Information

Skills for Level 5

- Figure out the correct meaning of a word based on how the word is used
- Identify the correct meaning of an acronym that is defined in the document
- Identify the paraphrased definition of a technical term or jargon that is defined in the document
- Apply technical terms and jargon and relate them to stated situations
- Apply straightforward instructions to a new situation that is similar to the one described in the material
- Apply complex instructions that include conditions to situations described in the materials

Locating Information

Skills for Level 5

- Sort through distracting information
- Summarize information from one or more detailed graphics
- Identify trends shown in one or more detailed or complicated graphics
- Compare information and trends from one or more complicated graphics

For more information, please visit www.CareerReadyColorado.org or contact the presenting entity.